

Boston College Campus School

BC Campus School Day Program

Program Review Report

Week of Onsite Visit: October 21, 2024
Draft Report Issued: October 30, 2024
Final Report Issued: November 07, 2024
Corrective Action Plan Due:

Department of Elementary and Secondary Education Onsite Team Members:
Christina Belbute, Chairperson
Lynda Womack, Team Member
Cecelia Auditore, Team Member



Russell D. Johnston, Ph.D.
Acting Commissioner

Approval for special education day and residential school programs operating in Massachusetts is contingent upon meeting the requirements of 603 CMR 28.09, "Approval of Public and Private Day and Residential Special Education School Programs," 603 CMR 18.00, "Program and Safety Standards for Approved Public or Private Day and Residential Special Education School Programs," and 603 CMR 46.00 "Prevention of Physical Restraint and Requirements, If Used." Approval by the Department does not relieve special education day and residential school programs of their obligation to comply with other applicable state or federal statutory or regulatory requirements or with requirements set forth in their contracts with referral sources. The Department may change the approval status at any point during this three-year period if circumstances arise that warrant such a change.

For special education day and residential school programs that do not meet all requirements for Full Approval, the Department may issue a Provisional Approval effective for a period not to exceed 6 months, provided that the Department has determined that the health and safety of the students are protected and the program demonstrates the ability to implement the goals and objectives of each enrolled student's IEP. During this period, the special education day or residential school program must submit progress reports that addresses the issues that did not meet approval requirements.

For a special education day or residential school programs that substantially meets all requirements evaluated during the review the Department will issue a Full Approval. Full Approval will remain in effect for three school years and will expire on August 31st of the third school year.

BC Campus School Day Program
Full Approval
Expires: August 31, 2027

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REPORT INTRODUCTION

A three-member team conducted a visit to Boston College Campus School during the week of October 21, 2024 to evaluate the implementation of selected compliance criteria under the Massachusetts Board of Elementary and Secondary Education Regulations 603 CMR 18.00 (Program and Safety Standards for Approved Public or Private Day and Residential Special Education School Programs) and 603 CMR 28.09 (Approval of Public or Private Day and Residential Special Education School Programs), 603 CMR 46.00 (Prevention of Physical Restraint and Requirements If Used), M.G.L. c. 71B, the federal Individuals with Disabilities Education Act, 20 U.S.C. Section 1400 et seq, as amended in 2004 (IDEA--2004), and civil rights provisions that are pertinent to Approved Special Education School Programs. The team appreciated the opportunity to interview staff, to observe classroom facilities, and to review the program efforts underway.

The Department is submitting the following Approved Special Education School Program Review Report containing findings made pursuant to this onsite visit. In preparing this report the team reviewed extensive documentation regarding the operation of the school programs, together with information gathered by means of the following Department program review methods:

- Interviews of 2 leadership staff;
- Interviews of 2 related services staff;
- Interviews of 2 teaching staff; and
- Interviews of 2 direct care staff.
- Student record review: A sample of 6 Massachusetts student records was selected by the Department. Student records were first examined by the school program's staff and then verified by the OASES monitoring team using standard Department student record review procedures to make determinations regarding the implementation of procedural and programmatic requirements. An additional number of randomly selected student records were also reviewed by the OASES monitoring team to ensure determinations regarding the implementation of procedural and programmatic requirements remain in effect.
- Staff record review: A sample of 6 staff records was selected by the Department. Staff records were first examined by the school program's staff and then verified by the OASES monitoring team using standard Department staff record review procedures to make determinations regarding the implementation of procedural and programmatic requirements. An additional number of randomly selected staff records were also reviewed by the OASES monitoring team staff to ensure determinations regarding the implementation of procedural and programmatic requirements remain in effect.
- Observation of classrooms and other facilities: A sample of instructional classrooms and other facilities used in the delivery of programs and services was observed to determine general levels of compliance with program requirements.

8.8 IEP - Progress Reports	All				
10.2 Age Range	All				
15.3 Information to be Translated into Languages Other Than English	All				
16.7 Preventive Health Care	All				

Policies & Procedures

11.1 Staff Policies and Procedures Manual

Requirements

The program shall develop and implement written policies and procedures for staff, maintained in a manual that describes:

1. Criteria and procedures for hiring. This must include the program's Criminal Offender Record Information (CORI) policy regarding CORI checks on employees, volunteers and interns whose responsibilities bring them into direct and unmonitored contact with students. Such checks shall be conducted upon initial hire and every three years thereafter. **NOTE:** A residential program licensed by EEC does not need to conduct independent CORI checks where those checks have been done through EEC;
2. Procedures for Criminal History Record Information (CHRI);
3. Procedures for the evaluation of staff including frequency and requirement that evaluations are signed and dated by reviewer and employee;
4. Procedures for disciplining of staff (including suspensions and dismissals);
5. A plan for using volunteer and/or intern services; and
6. Statement of equal employment/educational opportunities in regard to race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or age.

Legal Standards

[18.05\(11\)](#); [18.05\(11\)\(c\)\(1\)](#); [28.09\(7\)](#); [28.09\(11\)\(a\)](#);

[M.G.L. c. 71, § 38R](#); [DESE Advisory on CORI revised 5/7/07](#); [603 CMR 26.00](#)

Confirmed Findings

Applies To	Rating	Response Required	Finding Description
BC Campus School Day Program	Partially Implemented	Yes	While interviews indicated that staff routinely and regularly complete Criminal History Record Information (CHRI) fingerprinting checks for employees as required by the state regulations, a review of documentation and staff records indicated that certain required documentation was not available for some employees.

12.2 In-Service Training Plan and Calendar

Requirements

All staff, including new employees, interns and volunteers, must participate in annual in-service training on average at least two hours per month.

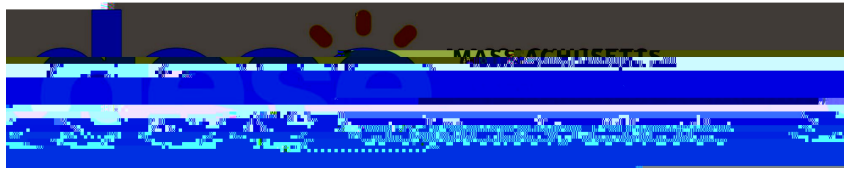
The following topics are **required** in-service training topics and **must** be provided annually to **all staff**:

- a. Reporting abuse and neglect of students to the Department of Children and Families and/or the Disabled Persons Protection Commission;

[28.09\(7\)\(f\); 28.09\(9\)\(b\); 28.09\(10\); 18.03\(3\); 18.05\(9\)\(e\)\(1\); 18.05\(10\); 18.05\(11\)\(h\); Title VI: 42 U.S.C. 2000d; 34 CFR 100.3; EEOA; 20 U.S.C. 1703\(f\); Title IX: 20 U.S.C. 1681; 34 CFR 106.31-106.42; M.G.L. c. 76, § 5; 603 CMR 26.00](#)

Confirmed Findings

Applies To	Rating	Response Required	Finding Description
BC Campus School Day Program	Partially Implemented	Yes	While staff interviews indicated that all staff completed all mandated new hire and annual DESE trainings, a review of staff records indicated that documentation was not consistently evident to show that all staff received all of the DESE mandated new hire and annual trainings as required.



BOSTON COLLEGE CAMPUS SCHOOL

BC Campus School Day Program

an approved private special education program operated pursuant to
603 CMR 18.00, 28.09, and 46.00 is granted

Full Approval

This approval status expires on August 31, 2027 and is a result of a Program Review conducted in the 2024-2025 school year. The next expected Mid Cycle Review will be conducted in the 2027-2028 school year.

Program-Specific Information

Main Address: Campion Hall, 140 Commonwealth Ave, Chestnut Hill, MA, US, 02467

Program Type: Day Program

Number of Months in Session: 11 months

Approved Student: Licensed Educator Ratio: 6:1

Approved Student: Licensed Educator: Aide Ratio: 10:1:3

Program Rate Based on: